

## Preparing for Your First Patent Meeting

---

### Be prepared to answer the following questions:

- How does the company make or intend to make money?
  - What technology or process is at the heart of the company's business?
  - What do you consider to be new about the technology or process the company has developed? (A detailed discussion will likely follow)
  - What aspects of this new technology or process would competitors most want to use themselves?
  - Have you used the new technology commercially or disclosed it without using any confidentiality agreement? If so, when did you first do so?
- 

### Bring

- Any written materials that describe the technology that have previously been prepared (e.g., PowerPoint to investors, design documents, technical specifications, software requirements specification, white paper, user manual, etc.)
  - Any third party technical materials that might relate to your technology that you might already be aware of (e.g., patents, technical papers, or competitor products)
- 

### Review

- The attached Invention Disclosure Form
- 

### Optional

- Fill in (to the extent possible) the Invention Disclosure Form
-