

The 2021 Berkeley Forum on Corporate Governance

Accreditation - Frequently Asked Questions

- **What should I do to receive CLE credit?**

Both in-person and virtual attendees should complete the **CLE Affirmation Form**, which is included in the **CLE Materials Hub**. There is a separate form for each day of programming. You must indicate the sessions you attended and include the corresponding CLE code so that you are awarded with the appropriate amount of credit.

You may submit your form via email in accordance with the instructions on the form. If we do not receive your CLE Affirmation Form, or if it does not contain the CLE codes, we will be unable to award you credit for attending the program.

- **What if I do not know my State Bar Number or Attorney ID Number?**

Please indicate the jurisdiction in which you are seeking CLE credit on the **CLE Affirmation Form**. If we need your Bar number in order for you to receive credit, our CLE Compliance team will contact you.

- **When will I receive my Certificate of Attendance?**

Certificates of Attendance will be sent via email within 5 business days after the program. If we are not able to provide you with a certificate, you will be notified by email.

- **In what jurisdictions is Cooley applying for accreditation and what is the status?**

- CLE credit is approved for **California** (including CA Paralegal), and **New York** only.
- If you wish to self-apply in additional jurisdictions and need verification of your participation in this event, please submit a CLE Affirmation form and check the box for "general certificate of attendance".

- **I have recently attended another Cooley sponsored MCLE program and need a Certificate of Attendance, what should I do?**

Please email Lauren Sparks (lsparks@cooley.com) for assistance. Your email should include both the name and date of the program you attended.